

Sanford Historic Trust

Board Meeting Minutes

Date: March 3, 2015

Time: 6 PM

Place: 104 Park Ave

Note Taker: Kristin Cole

Attendees: Charlie Hull, Rob Hawkins, Brenda Boland, Kristin Cole, Alec Then, Nelson Beverly, Jim Fears, Fran Cramer, Hank Dieckhaus

Others present: Charlotte Smith, Denny Gibbs

- 1) Nelson Beverly calls meeting to order at 6:01
- 2) February Meeting Minutes were reviewed and unanimously approved
- 3) **Reports of Officers**
 - a. Jim Fears - Treasurer. Overview of the financial summary. It was noted that in 2014 the budget for lampposts, installation and maintenance exceeded what was anticipated, primarily due to the installation of three additional posts and maintenance expenses on existing posts. Jim provided a detailed overview of the 2014 budgeted vs actual expenses. The total variance was \$7,787 overage. The Board reiterated the intention and importance of keeping all expenses in line with allocated budget guidelines and transparent to membership.
- 4) **Project Reports**
 - a. **Preservation Awards Committee:** Denny Gibbs has agreed to chair the 2015 Historic Preservation Award Committee, and has identified several members who have expressed interest in participating on the committee. The committee will kick off the project in March, with project completion and award ceremony slated for a date in the first two weeks of May. In addition to the committees work in identifying and evaluating prospective awardees, she is seeking support for event coordination and presentation of the awards. Preservation award plaques have been ordered and delivery is expected in plenty of time prior to the event.
 - b. **Proposed By-Law changes:** Charlotte Smith provided a detailed overview with recommended redlined updates to the By-Laws of the SHT. The Board engaged in detailed discussion regarding the proposed updates, and are in agreement with the majority of proposed changes. The general opinion is that the proposed changes provide more clear, concise and accurate verbiage than is currently in place. Charlotte has agreed to provide an updated redlined version of the By-Laws at the next Board meeting that will be inclusive of the feedback and discussion during this meeting.
 - c. **Lamppost project:** No updates
 - d. **Holiday Tour:** No updates

- e. **Sign Toppers:** Nelson and Alec have reached out to the city (Gibson and Dalton) concerning SHT initiative to install street sign toppers within the District. Upon approval, Alec will attempt to facilitate dovetailing the sign topper installation with other City work, so the City can assist with the installation of the toppers. Initial communication with the City has been positive regarding this project.
- f. **Communication & Technology:** Wild Apricot work is complete and membership has been loaded into the cloud based platform. Membership renewals on the platform since launch have been successful
- g. **Fund Raising:** no update
- h. **Fun Map:** The project is on hold until a replacement artist can be found to complete the work.

Meeting adjourned at 8:10 p.m.

Minutes submitted by Secretary, Kristin Cole.