

Sanford Historic Trust Board Meeting Minutes

Date: September 1, 2015

Time: 6 PM

Place: 104 Park Ave

Note Taker: Kristin Cole

1) **August Meeting Minutes** were reviewed and unanimously approved

2) Reports of Officers

- a. **Jim Fears - Treasurer.** Financial activity minimal; upcoming expenditure for historic lamp posts to be posted shortly. The payment for the Florida Historic Trust reception of \$500 was made.

3) Project Reports

- a. **Revolving Fund** – In June, SHT approved a matching fund of \$500 for the new Sanford Heritage Revolving Fund, which is a non-profit organization whose mission is to acquire, rehabilitate and sell troubled historic property in Sanford. The Board discussed our current proposed support of \$5,000 in matching funds has no timeframe specified as to when the funds must be used by. The Board will evaluate the status of the project at the end of the year to determine if a time frame needs to be added to our proposal.
- b. **SHT 2016 Elections** – The board discussed the upcoming November elections. The Officer positions of President, Vice President, Treasurer and Secretary will be open. Additionally, there are three general board positions that will also be open as Hank Dieckhaus, Rob Hawkins, and Brenda Boland have expiring terms.

Rob Hawkins has agreed to chair the nominating committee and report to members at the October meeting.

- c. **Sign Toppers:** The project will be presented at the September 14th City Commission meeting for approval.
- d. **Lamppost Project:** Alec continues working on presenting the proposed locations for the targeted areas within the District for 2015 lamp post installations. Lampposts have been ordered and scheduled for delivery. Targeted installation is fourth quarter of this year.

Discussion around the need for a more formal maintenance schedule and budget for existing poles.
- e. **Home Tour** –The tour will be led by Angela Beverly and Tammy Agnini. The tour will be held on Palmetto between 5th and 12th St. and the date is set for Saturday December 5th from 4 – 9 PM. Ten homes are already confirmed to participate, and ten vendors have been secured for food and beverage.

A homeowner tour workshop is scheduled for Oct 6th at 7 PM at the Welcome Center.

4) New Business

The Seminole County School Board is actively looking to donate or sell the Student Museum. With their lease with UCF ending, SCPS has decided that they no longer want to maintain responsibility for the facility. SCPS reached out to SHT President to determine whether SHT would be interested in being considered as a donor for the building. This offer has been made to other organizations, and is still in the very preliminary stages, Nelson asked the Board to consider this request and report on the findings.

Kristin Cole and Alec Then agreed to co-chair the Student Museum Research Committee, with the following initial objectives

- Solicit committee members as needed
- Collect necessary information
- Meet with school board representatives and/or other members of the community
- Rigorously analyze data
- Prepare written recommendation(s) for board and membership to consider for action

The goal of the committee is to determine if and how the Trust should pursue responsibility for the Student Museum, and if yes; how it should be operated and funded. The committee will report its findings to the members at the October meeting.

Meeting adjourned

Next Meeting Tuesday October 6th

Minutes submitted by Secretary, Kristin Cole.