

Sanford Historic Trust Board Meeting Minutes

Date: December 1, 2015

Time: 6 PM

Place: 104 Park Ave

Note Taker: recorded and transcribed by Kristin Cole

Attendance: Nelson Beverly, Fran Cramer, Jim Fears, Hank Dieckhaus, Brenda Boland, Alec Then, Charlie Hull

November Meeting Minutes were reviewed and approved

Treasurer: Cash on hand ~\$37k. Current ticket sales are 660 tickets out of 1100 tickets.

Jim will be scheduling a budget meeting as soon as possible. A main goal will be to analyze the needs of lamp post maintenance in 2016. Another issue to be considered is maintenance and repairs on the Christmas "Balls of Folly". During installation for the Home Tour, several balls were determined to no longer be in working order. Repairs to the balls should be considered in 2016 budgeting.

The City of Sanford will be added to the "additional insured" clause of the Sanford Historic Trust's liability insurance policy. This is considered standard practice as the Tour is using city streets. The cost to SHT is \$35.

Project Reports

- a. **Home Tour** –11 homes, a "she shed", 2 churches and a garden stop are on the 2015 tour. Last tour committee meeting held Nov 31. The project is on track, and expected to be a big success. Sanford Public Works department has been asked to concentrate on cleaning up alleys around the tour. Five golf carts have been committed to support the event. Expectations are that the tour will be sold out
- b. **Membership** – 68 official members. Nelson will be getting a membership committee together after the first of the year. 500 brochures have been printed.
- c. **HPB Special Meeting:** General Board discussion around the Cindy Dance Studio construction project. There has been considerable confusion and differences of opinion around the project. Particularly regarding which building materials would be approved and the associated roles and responsibilities of different organizations involved in the approval process. The SHT is looking forward to the development of a report on how the Building Department, HPB, Historic Preservation Officer, city staff and the home owner will work together in a more transparent, communicative manner to avoid these kinds of issues on future projects. The SHT will work to support mindful and considerate communication amongst all community organizations. Board members were encouraged to listen to the HPB Board minutes and consider writing a letter on behalf of SHT reflecting the request for a more civil and respectful tone
- d. **Student Museum:** No updates. RFP released and responses due late March

- e. **Sign Toppers:** Working on getting updated costs for production to reflect new sign topper sizing so that any cost variance over what has been budget approved is identified.
- f. **Lamppost Project:** Alec has identified all targeted areas within the District for 2015 lamp post installations. Four churches on Park Avenue will be part of this year's installation. Lampposts have been ordered and scheduled for delivery. Targeted installation is early 2016.

Discussion around whether a home owner outside the district can petition to apply S-codes to their property. Nelson reached out to Christine Dalton and Lonny Groot for input. S-code status can be applied and removed by approval of the city commission.

Alec will be providing updates on repair costs.

New Business

- g. Sanford Historical Society invited the SHT Board to attend the Holiday Reception Thursday from 4:30-6:30 at the Sanford Museum.
- h. The Board also discussed the formation and history of zoning changes around the historic district S-codes, and how acknowledging the history and those who contributed is important. Hank suggested that we consider honoring some of the key figures from the early days of the Trust, and acknowledging the contributions to making sure that the SHT was created and supported. Alec suggested recognizing potential nominees at the annual Historic Preservation Award ceremony.
- i. General discussion around whether or not the SHT website could or should provide a forum to direct members to reputable home repair professionals in the area. A possible bulletin board on the SHT website?

Meeting adjourned

Next Meeting January 5th, 6PM.

Minutes submitted by Secretary, Kristin Cole.