

Sanford Historic Trust
Board Meeting Minutes
January 2, 2018

1) **Call to Order:** 6:10 pm

- a. Acknowledge officers
- b. Self-introductions

2) **Approve December Minutes – Approved**

Board members in attendance: Leon Konieczny, Zach Waters, Amanda Nall, Ginger Updike, Flossie Gillen, Amanda Spor, Peggy West, Alyse Pickard, Katie Gardner

3) **Reports**

a. **Treasurer’s Report –**

- i. **Tour of Homes-** Amanda reports all the Tour of Home income has been deposited. There were 900 paid tickets sold not including comp and half-priced tickets which totaled \$25,260. Proposed and approved adding line item #715 for Tour Homeowner party for \$500.
- ii. **Harvest Dinner-** Amanda reports \$2,400 in income from table sales and \$3,200 in expenses resulting in an \$800 deficit. Plans to reevaluate costs for this year.
- iii. **Budget line items-**
 1. Proposed adding line item #715 for Tour Homeowner party for \$500 – **Approved**
 2. Proposed decreasing line item #625 (Donation/Gift to others) from \$5,000 to \$2,000 – **Approved**
 3. Proposed changing Tour of Homes Food & Beverage line item to #732. – **Approved**
 4. Approve proposed 2018 Budget – **Approved**

b. **Vice President’s Report –** Zach reports no updates

c. **President’s Report –**

- i. **2017 Volunteer Recognition -** Proposed giving cash to thank 3 volunteers from 2017
 1. Proposed \$200 for Ginger Hoke for Tour of Homes – Approved
 2. Proposed \$100 for Alec Then for work on lamp posts – Approved
 3. Proposed \$100 for Kathy Hull for calendar project – Approved
- ii. **Committees –** Plan to discuss in further detail at next board meeting
- iii. **Review of Bylaws –** Discussion to amend general membership voting and quorum. Proposed to change Article VII, Section 8 of bylaws:
 1. Remove “...30% of the members” need to be present

2. Replace with “The quorum for all regular and special meetings of the general membership shall be the majority of members present.”
3. Leon will email members by Thursday, January 4 to send notice that the bylaw revision will be presented and a vote will take place at the General Membership Meeting on January 18.
- iv. **PorchFest** – SHT will be a \$400 sponsor for this event to be held on February 24, 2018 from 11am-5pm.

d. **New Business-**

- i. **Membership dues** – Recommend staying at \$30/yr – **Approved**
 - ii. **Meeting Schedule** – Propose Board Meetings on 1st Tuesday of each month @6pm at the Insurance Risk Services Office (July meeting will be July 10). – **Approved**
Proposed General Membership Meetings on 3rd Thursday of each month @7pm at the Welcome Center – **Approved**
 - iii. **Speakers** – Discussed ideas for upcoming speakers
- e. **Confirm Next Meeting Date** – Confirmed General Membership Meeting for January 18, 2018 at 7pm at the Welcome Center. Amendment to bylaws will be presented and voted on.
- f. **Adjourn** – meeting adjourned at 8:10pm