**Sanford Historic Trust**

*Board of Directors Meeting*

Minutes – January 5, 2022

Attended: Brent Terwilliger, Amber Behring, Jackie Nitti, Tania King, Dino Ferri,, Virginia Vlassick, Brent Terwilliger, Jennifer De La Mota

1. **Call to Order 7:04 pm**
2. **Approve Prior Minutes: 1st Jackie, 2nd Dino, Approved**
3. **Officer Reports**
	1. President: Amber Behring
		1. Quick bylaw review
		2. Goals and initiatives for 2023 and our first priorities
	2. Treasurer: Tania King
		1. 2022 finances sheet passed out for everyone to review
4. **Committees**
	1. Review Q1 committee needs and generate recruitment ideas
		1. Finance Committee
			1. Brent, Tania, Amber and two members to prepare a budget
			2. Annual Meeting (budget approval) to be held in first quarter of 2023
		2. Marketing
			1. Publicize Annual Meeting and Membership Appreciation events
			2. Must move to a new website and get off of Wild Apricot by March 05, 2023
			3. Amber will work on website change.
		3. Fundraising/Special Events
			1. Member Appreciation (Q1)
				1. Plan for finding meeting space – Jackie will check in with church and Jenn with check with Unfurl Collective on using their space.
			2. Garden Tour planning (May 7, 2023)
				1. Garden Tour could go on without the Trust What is in the best interest of the trust? Plan for meeting with Garden group to come up with a spilt plan for garden tour. Using the trust’s infrastructure to help assist garden group host.
		4. Community
			1. Porchfest (February 25, 2023)
				1. Regroup on decision to participate.
5. **Old Business**
	1. Project proposals
		1. Sponsorship of the Bettye Smith Cultural Center.
			1. Last note: Sarah submitted a proposal in for Betty Smith, we will include in budget for ’23.
			2. Amber has requested status update from Sarah
				1. Nothing has moved forward at the moment
		2. The Roof of St. James
			1. Approved by the Board
		3. The Clock in Magnolia Square
			1. Brought up by Michelle Parish; additional research needed by her or another member on cost and timeline to propose for 2024 budget
				1. Plan to get city to find who can help in the restoration of clock, with support of trust
6. **Outgoing Board**
	1. Status on gifts for committee leads/members
		1. Jackie will gather gifts, with approval of gift budgets
7. **New Business**
	1. Supporting the Georgetown Preservation Ordinance
		1. Amber connected with Georgetown steering committee as they are needed support on the future of preservation of homes in Georgetown all through Sanford Ave. Georgetown Steering would potentially like to co-host a picnic with us and the Sanford Historical Society in March or April
8. **Meeting Dates**
	1. Board Meeting, February 2, location TBD
		1. Jenn will be connecting with Unfurl to hold all board meetings at their location space.
	2. Annual Membership Meeting, time and location TBD (Q1 2023)
	3. Member Appreciation Event, time and location TBD (Late Jan/early Feb 2023)
		1. Date set for Jan 19th, 7pm
		2. Jenn will connect for food items better within budget
9. **Adjourn - 8:03 pm**