**Sanford Historic Trust**

*Board of Directors Meeting*

Agenda – December 1, 2022

Attended: Brent Terwilliger, Amber Behring, Jackie Nitti, Tania King, Sarah Clore, Dino Ferri, Doug McLendon, Virginia Vlassick

Excused: Robin Theisen

Guest: Steve Snipes

1. **Call to Order 7:06 pm**
2. **Approve Prior Minutes: 1st Amber, 2nd Tania, Approved**
3. **Officer Reports**
	1. President – Brent Terwilliger:
		1. It has been a honor and privilege to work with this team. He appreciates all the support in a role so important to the community.
		2. The Tour of Homes (TOH) looks like it will be a great event. Put a last-minute call out for golf carts – should be well covered.
		3. Need to get budget committee going. Discussion of goals and process. Brent would like to get sense of how much the remaining board is comfortable allocating for grants and special projects. Need to include the perspective of membership. Tania will prepare something in advance for review. Doug recommends taking larger project grants to membership for discussion, so we have buy in.
	2. Treasurer- Tania King:
		1. October last reconciled – $6,014.73 savings, $82,531 checking, $88,426 total
		2. Starting to see money coming in from TOH.
4. **Committee/Project Reports**
	1. Tour of Homes: Good to go.
		1. Grant – Jackie will follow up to promote what they used it for
	2. Calendar – Doug: The event went well – good turnout. Amber would like to figure out how to amplify speakers, will need to consider PA system
		1. Doug sent out sponsorship list for future use, important for trust to support those who support us. We should only allow sponsors to distribute calendars. Title sponsors get largest allotment. This was first year that City of Sanford dialed back sponsorship (a small sponsorship for the calendar, no sponsorship for the TOH). Lisa Holder no longer the main contact. The new contact has had budget cut. They will get a small supply of calendars but not the amount we’ve given in the past.
		2. Most of the calendars have been distributed.
		3. Virginia asked for the list of winners to add to the website. She will reach out to Kathy for list and PDF of calendar photos.
5. **Old Business**
	1. Discussion of lampposts.
		1. Mike will lead post-Thanksgiving effort and then he’s done. We will need to budget and pay someone moving forward. May need to consider sponsorships.
		2. Sarah recommends a phase out plan to transfer over to the city, they should keep the streets lit. 100% this year, 75% next, etc… Value of homes and city tax base has risen, the city needs to take this over.
		3. We will need to review docs as to original agreement and time spent annually.
		4. Jackie recommends a committee be created next year to move this project forward. Amber will be point person.
	2. Project proposals –
		1. Sponsorship of the Bettye Smith Cultural Center.
			1. Sarah submitted a proposal in for Betty Smith, we will include in budget for ’23. Membership was receptive.
		2. The Georgetown Steering Committee request for fund for the roof of St. James has been awarded
		3. The Clock in Magnolia Sq.
			1. We will encourage Michelle to create a proposal for ’24. And take point on this. Recommend approaching city and museum to partner.
		4. Funding:
			1. May be getting $5k back from Charlie Hull.
	3. Gifts for committee leads/members – discussion of budget and timing of gifts – will plan for January meeting
		1. Tania will review budget. Jackie will come up with list of recipients and how much to spend.
	4. Website upgrade – Amber is reviewing and will make recommendations by March.
	5. Reverting to monthly meetings in ’23. We can have monthly meeting that do not include official business. Virginia will review bylaws
6. **New Business**
	1. Other (any ad hoc motions or points of discussion)
		1. Amber –
			1. A meeting at City Hall re: Georgetown. In 2020, Georgetown was named as a national historic neighborhood, but it has no zoning protections. Houses being torn down; modern homes are being built. The would like Schedule S Codes going forward and to go through historic preservation board (HPB) for approval. The third Wednesday of January is the next meeting for HPB – 5:30pm if you could attend and add your support. Amber will find out when commissioners meet – would like members to attend to support as well.
			2. Looking forward to next year. The Membership Appreciation event will be on 1/19. Tania will review budget for food/beverages ($1500). Would like to host at Bettye Smith if possible. Sarah recommends talking to Sheena to get space comped. Will need to visit website to reserve.
				1. Doug recommends connecting w/ Sheena to discuss our initiatives and goals for the year.
				2. Sarah let us know that Julie can helped with comp space as well if relevant to HPB & education.
			3. Need to reach new members – should we get tables at Alive After 5, Farmer’s Market, would like to brainstorm ways to find new members.
			4. Sponsoring Porchfest for $750. Will need to table at the event.
				1. Brent suggested we sponsor the homeowner dinner in the future so we can target our community.
				2. Dino welcomed trust to table in front of his store for food truck days.
				3. Tania motioned to vote approving $750 for table at Porchfest, 2nd Doug. Vote 6:1. Approved. Discussion of re-allocating funds in budget.
		2. Doug
			1. Recommends board give thought to when we raise money but invest it in areas outside of the Sanford Historic District.
7. **Next Meeting Dates**
	1. January 5, Board Meeting
	2. January 19, Membership Meeting, (time, location TBD)
		1. Social?
		2. Award Grants
8. **Adjourn 1st Doug, 2nd Virginia 8:35pm**