**Sanford Historic Trust**

Board of Directors Meeting

Order of Business, December 3, 2020

1. **Call to order** – 6:17PM
	* 1. Zach Waters, Amanda Nall, Stephanie Pilk, Andrea Cochran, Jill Albach, Caroline van den Berg, Flossie Gillen, Sarah Libera, Brent Terwilliger. Guests in attendance: Sarah Clore, Jackie Nitti, Wally Baatz, Doug McLendon
2. **Approve the minutes**
3. **Reports of officers**
	1. Treasurer’s report – Andrea
		1. Checking account balance: $51,219.39
4. **Reports of committees / projects**
	1. 2020 Goals- (website, events, membership growth, membership engagement)
		1. Harvest Moon may transition to another organization if next year’s board decides this is the direction they want to go.
		2. Jill – membership growth: Reach out to all homeowners that have a lamppost
		3. Amanda – website budget should be increased if we decide to revamp
	2. Stokes Fish Sign update- Work started this week.
	3. Calendar- distribution and typo.
		1. Distributed to downtown businesses, still have 400 we can distribute
		2. Error on October, board worked together to affix labels to correct. Suggested that the board proofread prior, in addition to the 1-2 committee members.
	4. November meeting recap/feedback.
	5. Upcoming Membership Meetings: January Meeting
		1. Park closes early. Denny is reaching out to someone who lives in Red Barber’s old house for a possible location, and Brent is looking into the retirement home by the park.
		2. Will ask people to bring their own chairs
	6. Info chart on Sanford Historic Groups (Trust, Historical Society, and Preservation Board)- Pushed to 2021
	7. Georgetown Grants
		1. Brent spoke with Julie Schofield and she has been working with 5 folks on the project. Due to COVID she has not been in contact recently. Once contact has been established, she’ll introduce us.
		2. Brent suggested free or discounted memberships to those residents.
		3. Zach suggested street signs as we did in the historic district, others agreed this is a good idea.
5. **New business**
	1. Any thank yous we need to do?
		1. Brent suggested those helping with Light Up Sanford, including Amanda Spor, Lisa Holder and the city.
		2. Chris Eades has been helping with lampposts
	2. Drop off calendars to the Commission? Light up Sanford Report?
		1. Speak at next meeting to talk about calendar and update them on Light Up Sanford. CJ to check with Lisa Holder.
	3. 2021 Budget meeting- Required- Zach, Brent, Andrea, and Wally. Need two members at large for this. Please forward budgetary items by Monday December 28th!
		1. Zach to email, respond to the email letting him know your interest
	4. Any other new business/other BOD items/issues/thoughts?
		1. CJ – need volunteers to distribute posters to businesses. Brent suggested placing yard signs in board member’s yard to get more houses registered.
		2. Jill – two non-board members needs to review the books. Should have been completed in November, however, last year it happened on 1/28.
		3. Brent – Asked if anyone attended the meeting about moving away from PayPal on the website. No one was able to, Zach to review recorded meeting to determine impact to us.
		4. Brent – Need updated bylaws added to the website. Flossie to email them to Stephanie who will update on website.
6. **Confirm next meeting date**
	1. Membership Meeting, Thursday January 21, 2021

Board Meeting 1/7/2021.

1. **Adjourn** – 7:18PM